

Forest Charter School

Monthly Charter Council Meeting Minutes—October 26, 2010

Tuesday, October 26, 2010

5:30 p.m.

224 Church Street

Nevada City, CA 95959

Council Members:

Pam Barram, Chair/Parent Representative

Kelly Chandler, Parent Representative

Sunshine Heaps, Parent Representative

Melody Wilson, Vice-Chair/ Parent Representative

Janice Eggers, ES Representative

Linda Smith, ES Representative

Emma Robards, Student Representative

Nancy Nobles, Secretary

Minutes

Present: Peter Sagebiel, Debbie Carter, BJ Hatcher, Paul Simoes, Janice Eggers, Pam Barram, Kelly Chandler, Linda Smith, Emma Robards, Melody Wilson, Sunny Heaps, and Nancy Nobles.

Absent:

1. Call to Order: 5:31

2. Pledge of Allegiance

3. Action: Approval of September 21, 2010 Minutes

Janice Eggers made the motion to accept the Minutes with amendments from the October meeting. Linda Smith seconded. Amendments: item # 3 should read August; item #18 misspell of HSA.

Ayes: Five Nays: None

Abstain: One

4. Action: Adoption of the Agenda

Janice Eggers made the motion to adopt the Agenda. Linda Smith seconded.

Ayes: All Nays: None Abstain: None

5. Discussion: Other

Nothing to report.

6. Information/Action: Promoting Peace Through Education Fundraiser – Peter Sagebiel

Peter presented to the Council information on an upcoming event, the “Promoting Peace Through Education Fundraiser” for Pennies for Peace. The event is an art auction being held at the Miner’s Foundry, April 7, 2011. ESs Eleni Rice and Valerie Stuart are helping with the event and are considering serving alcohol as part of the fundraiser. This event is not a fundraiser for FCS; however, FCS teachers, students and families will be involved. The Council discussed the Exclusion of Alcohol at School Related Events Policy and the possibility of updating the policy. There will be further discussion on the policy at next month’s meeting.

Melody questioned if this event should be brought to the Foundation instead of Charter Council since the Pennies for Peace bank account is held by the Foundation. The Foundation is discussing if they should take on the responsibility of overseeing all fundraisers. Debbie said that she would inform Eleni and Valerie to speak to Melody regarding the signing of the rental contract for the Miner’s Foundry and if they can serve alcohol at the event. Debbie is looking into liability issues for the Foundation if alcohol is served.

No need for action on this item.

7. Information: TTUSD Update – Peter Sagebiel

Peter reported to the Council on the progress with TTUSD and said that a new MOU had been submitted. An amendment is being discussed but overall the MOU looks promising and Peter is hopeful that the money owed to FCS will be released soon, possibly by January.

8. Information: Student Achievement – BJ Hatcher

BJ reported on the upcoming CAHSEE testing on November 9th and 10th for 11th and 12th grade students. Thirty students will be testing, only eleven are seniors. Five of these students are new to FCS and he is confident that they will test well. The other six have been taking advantage of the CAHSEE intervention class. He said that the students seem to feel supported by the intervention.

9. Information: WASC Mid-Term Report – BJ Hatcher

BJ reported that he will present to the Council at the next meeting. Not all of the information was ready from CBEDS.

10. Information: Foundation Report – Melody Wilson

Melody reported that the Giving Campaign fundraiser is going well. Approximately 15 remits have been received with donations ranging from \$25 to \$500. Monies received through this campaign will be given to FCS as unrestricted funds to be used as needed.

Melody said that the Foundation is looking at ordering new FCS shirts and that they are collecting input on what types of shirts students would like. Possibilities include sweat shirts (pull-over or zip-up), t-shirts (long sleeve, short sleeve), etc.

Melody said that the Foundation is in the process of learning what their position is and what they should focus on. She added that a new parent has been added to the Foundation, Colleen O'Rourke.

11. Information: Joint Powers of Authority Update – Debbie Carter

Debbie explained to the Council that the JPA for the special education staff is going in to transition as of November 1st. Peter added that the co-op charter school business directors have been working with Marshall Goldberg on this and that the group has been working well together to put the JPA in place.

12. Information: 2009-10 Budget Update – Debbie Carter

Debbie presented an update on the budget. She is presently working on the 1st Interim Budget and will present that to the Council for approval at the November 16th Council meeting.

She explained that the state budget included no cuts, which is good news and that dollar amounts due to schools per student had gone up but that they were deferred until January.

13. Information/Action: Facilities Update – Peter Sagebiel

- Peter reported to the Council that there is still no news on the NCE school site. He has spoken to Siteline Architecture about doing a feasibility study on whether NCE would be a viable option for our school and would present information to the Council at the next meeting. At this time, FCS continues to look at other options.
- Peter asked the Council to approve the new Truckee Learning Center lease. Truckee now has an enrollment of 150 students and there was a need for an extra classroom. He explained that it is an addendum to the original lease.

Melody Wilson made a motion to approve the addendum to the original Truckee Learning Center lease. Janice Eggers seconded.

Ayes: All

Nays: None

Abstain: None

14. Discussion: Foresthill Co-Op – Peter Sagebiel

Peter discussed with the Council the possibility of a Council meeting being held in the Foresthill area for co-op parents to attend. Kelly reported that the facility in Foresthill is not available on Tuesday and that possibly a Monday or Wednesday would work. She added that she wasn't sure if parents would be interested in attending and that possibly administrators should visit a parent meeting instead. She will check with parents in the Foresthill area to see if there is interest in attending a Council meeting and report back to the Council at the next meeting.

A suggestion was made that the Council could go to Truckee one year and the Foresthill area the next year. The Council will discuss the options at the November meeting.

15. Information/Action: Revised Salary Schedule – Debbie Carter

Debbie presented the Revised Salary Schedule to the Council. She had a copy of the Revised Salary Schedule for the Council to review and outlined the revisions. Debbie asked the Council to approve the Revised Salary Schedule.

Melody Wilson made a motion to approve the changes to the Revised Salary Schedule. Kelly Chandler seconded.

Ayes: All Nays: None Abstain: None

16. Action: Petty Cash Account Increase – Debbie Carter

Debbie asked the Council to approve a petty cash account increase from \$1000 to \$5000 using an ATM/VISA card. This increase will accommodate purchasing orders through Amazon, which requires a 10 day payment turn around, causing a back log of curriculum orders.

Melody Wilson made a motion to increase the petty cash to \$5000 with an ATM/VISA. Sunny Heaps seconded.

Ayes: All Nays: None Abstain: None

17. Action: Consent Agenda – Debbie Carter

Debbie asked the Council to approve the Consent Agenda.

Emma Robards made the motion to approve the Consent Agenda contracts. Janice Eggers seconded.

Ayes: All Nays: None Abstain: None

18. Information: Director's Update – Peter Sagebiel

- **2010-11 Enrollment:** Enrollment continues to go well and is at 672; our enrollment number is a compliment to the good work that FCS is doing with its students.
- **CPR Training:** The recent training went well; any of the FCS staff that did not attend will be taking the training from outside sources so that ultimately all FCS staff will be CPR and first aid certified.
- **Brown Act Training:** Reminder that the training is planned for November 30 from 5-7:30, at the NCSoS. Any Council members that would like to attend should contact Nancy.
- **Truckee Learning Center visit:** Peter said his recent visit was a “pleasure”; the 4th through 12th grade students are interacting very well; first year ES, Mark Keim’s co-op is going really nicely; Peter added that Janice is doing a great job at the learning center.
- **Other:** Nothing to report.

19. Discussion: Future Agenda Items

- Budget expense training
- Possible Foresthill meeting—Kelly Chandler
- WASC Mid-term Report
- Exclusion of Alcohol at School Related Events Policy review
- Race to the Top (if new information)
- Single Plan Approval

20. Information: Reminder of Future Meeting

- 2010—November 16; December 14 (if needed);
- 2011—January 18; February 15; March 15; April 12; May 17; June 14

21. Action: Adjourn at 6:49 PM

Melody Wilson made the motion to adjourn. Janice Eggers seconded.

Ayes: All

Nayes: None

Abstain: None

Respectfully submitted:

Nancy Nobles, Secretary

Date

Charter Council Approved:

Pam Barram, Chair

Date

Melody Wilson, Vice-Chair

Date